



## POSITION DESCRIPTION

**Title:** Garden Educator (Full Season)  
**Reports To:** Troy Kids' Garden Manager and Madison School Farm Manager  
**Location:** Troy Gardens at 502 Troy Drive, Madison, WI 53704 and Madison School Farm at 5017 Sudbury Way, Madison WI 53714  
**Position Type:** 32 hrs/week; LTE Non-Exempt  
**Salary:** \$15/hour  
**Benefits:** Garden educators receive a \$50 gear stipend  
**Dates:** April 7 - November 7, 2025

### ***About Rooted***

We are committed to collaborations rooted in food, land, and learning so that people can grow and thrive in healthy, equitable, and sustainable neighborhoods. Ours is a firm commitment to building racial equity and inclusion and dismantling racism in our communities, in our education and food systems, in the environment, and within our organization. This is a path of lifelong learning and commitment to action.

### ***About the Position***

Garden Educators will work at both the Troy Kids' Garden and Madison School Farm. Both programs serve youth ages 3 through 18 with outdoor, garden-based learning. At each site, educators lead small groups of youth in gardening, cooking, animal care, outdoor art, and other hands-on activities. Garden Educators can expect to gain experience developing and implementing garden-based curricula and activities, while developing a working knowledge of vegetable gardening and small-scale farm management.

### ***Specific Duties and Responsibilities***

- Assisting in field work to maintain urban agricultural sites, including planting, weeding, mulching, trellising, bed-prep, composting, cover cropping, harvesting, and post-harvest handling.
- Leading groups of youth in garden-based activities, both independently and as part of a teaching team.
- Involvement in all preparatory work for our educational programs, including activity set-up and clean-up, developing educational materials, and program debriefs.
- Arriving on time and being ready to work for every shift.
- Occasionally directing groups of adult volunteers.
- Participating in preparing garden areas for student activities, including additional weeding, mulching, and bed preparation, among other duties.

### ***Desirable Knowledge, Skills, and Abilities***

- Ability to interact in a professional, courteous, and confidential manner with others in a variety of circumstances.
- Experience working with diverse groups of people in community settings with cultural competence.
- Ability to communicate effectively, including the ability to listen and solve problems.
- Flexibility and willingness to grow in response to needs or changes in the field.
- Ability to work on projects independently or as part of a group.

- Demonstrated ability to follow through on commitments, responsibilities, and tasks.
- Ability to lift, kneel, and do physical work.
- Ability to commit to and promote Rooted's mission, goals, and priorities.
- Prior experience working with youth is desirable but not required.

***Additional Information and Requirements***

- Have reliable transportation to and from your site. Troy Kids Garden is located on the bus line B, Madison School Farm is located near bus lines C and D.
- Ability to pass a standard background check.
- May have to work in inclement weather or may be asked to adjust their work hours to accommodate the weather.

***Equal Opportunity Employer***

Rooted is an equal opportunity employer. All applicants will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status. We strongly encourage applications from diverse applicants of all ages. Rooted is committed to providing employees with a work environment free of discrimination and harassment.

***Academic Credit***

Garden Educators may be eligible for academic credit. Please negotiate the terms of any academic credit directly with a faculty sponsor, and discuss with your Rooted program manager prior to starting the season.

***How to Apply***

Please apply directly through BambooHR at <https://rootedwi.bamboohr.com/careers/42> or mail your cover letter and resume to:

Brian Emerson  
517 E Badger Rd  
Madison, WI 53713

For a paper application, please email [brian@rootedwi.org](mailto:brian@rootedwi.org) or call (608)-609-0630.

*Review of applications will begin **March 6, 2025**, and continue until the position is filled.*